



City of Delta
COUNCIL REPORT
Regular Meeting

E.04

To: **Mayor and Council**

From: **Corporate Services Department**

"Bylaw Nos.:" **8075, 8079 and
8080**

Date: **October 5, 2021**

Plastic Bags and Single-Use Items Bylaw

The following report has been reviewed and endorsed by the City Manager.

▪ **RECOMMENDATIONS:**

- A. THAT Bylaw No. 8075 be given first, second and third readings.
- B. THAT Amendment Bylaw No. 8079 be given first, second and third readings.
- C. THAT Amendment Bylaw No. 8080 be given first, second and third readings.
- D. THAT further consultation with Delta's businesses and public outreach be conducted prior to implementation of the Delta Plastic Bags and Single-Use Items Bylaw as described in this report.
- E. THAT this report be referred to the Climate Action and Community Liveability Advisory Committee and the Mayor's Youth Council for information.

▪ **PURPOSE:**

The purpose of this report is to present a draft bylaw that aims to regulate and reduce the usage of single-use plastic bags and foam containers in our community.

▪ **BACKGROUND:**

At the September 8, 2019 Regular Meeting, Council received a delegation from Seaquam Secondary students requesting a plastic bag ban. Council noted at the time that a plastic bag bylaw should be harmonious with those of neighbouring municipalities. Because the City of Victoria's plastic bag bylaw had recently been quashed by the BC Court of Appeal, Council commented that a province-wide approach was preferred.

In July 2021, the Province issued a Ministerial Order under the *Community Charter* to delegate authority to municipalities to regulate certain single-use items: checkout bags, polystyrene (foam) takeout containers, plastic straws and utensils. The implication of this Order for Delta is that the City may now enact a bylaw on these single-use items without provincial approval.

At the August 9, 2021 Regular Meeting of Council, the following Notice of Motion was submitted by Councillor Dylan Kruger:

“Whereas the Province has recently granted municipalities the ability to implement bans on single use plastics; and

Whereas the Climate Action and Community Livability Advisory Committee has previously recommended that Delta Council implement a ban on single use plastics; and

Whereas Delta Council is committed to taking action against climate change and protecting our environment through proactive measures;

THEREFORE BE IT RESOLVED THAT the staff report back to Council on necessary steps to implement a ban on single use plastics in Delta; and

BE IT FURTHER RESOLVED THAT prior to implementation of new bylaws, Delta Council consult with relevant committees of council and representatives of Delta’s business community.”

The Motion was approved by Council at the September 20, 2021 Regular Meeting. This report describes the content of a proposed single-use items bylaw for Delta. The recent information memo in Attachment A provides more background on regional, provincial and federal actions regarding single-use plastics regulation.

▪ **DISCUSSION:**

Municipalities in British Columbia now have the authority to enact regulations on certain single-use items without provincial approval. Delta’s neighbouring municipalities and other cities in the region are moving ahead with bylaws. Introducing single-use item regulations around the same time as Delta’s neighbouring municipalities will provide consistency for businesses.

Some municipalities had been holding off on single-use item bylaw implementation during the COVID-19 pandemic due to concerns from businesses that were experiencing financial hardships. Business restrictions related to the pandemic have been substantially lifted and the risk to businesses of implementing single-use item regulations is now low. Furthermore, the Ministerial Order requires a minimum six-month grace period to allow for public education and business transition, which will move businesses even further into post-pandemic recovery.

The draft Delta Plastic Bags and Single-use Items Bylaw is included as Attachment B and the proposed Bylaw regulations are summarized below. The purpose of the Bylaw is to reduce the use of single-use plastic bags and foam containers in our community and to encourage the use of reusable shopping bags. The draft Bylaw was designed to be closely aligned with the City of Surrey’s single-use items bylaw to ensure that regulations along our shared border are consistent. Staff have been involved in discussions regarding Metro Vancouver’s regional harmonized approach for single-use item regulations; the proposed Bylaw for Delta aligns with the draft regional harmonized approach.

Plastic Checkout Bags

The proposed regulation would generally prohibit the provision of single-use plastic checkout bags to customers of a business, although there would be several exemptions for plastic bags provided for items such as meat or frozen food, plants, prepared foods, bulk items, prescription drugs, printed materials, linens and laundry. Customers may use their own bags or bags that were returned to the business for the purpose of being reused by other customers.

Paper and Reusable Checkout Bags

The proposed regulation would restrict the provision by businesses of paper or reusable checkout bags to their customers. The customer would first need to be asked if they require a checkout bag. The minimum fees charged would be \$0.25 for a paper bag and \$2.00 for a reusable bag; these fees align with the Ministerial Order. The fee would be retained by the business to offset the cost of switching from plastic, single-use checkout bags to more expensive bag alternatives.

Polystyrene Foam Containers and Cups

The proposed regulation would prohibit the provision of prepared food in any food service ware that contains polystyrene foam, with exceptions for hospitals, community care facilities and food containers that were filled and sealed outside the City prior to arrival at the business.

Implementation and Enforcement

It is recommended that Bylaw No. 8075 be given first, second and third readings (Recommendation A). In concurrence with the enactment of this Bylaw, amendments to the Delta Bylaw Notice Enforcement Bylaw No. 7009, 2011 and the Municipal Ticketing Information Bylaw No. 6639, 2007 will be required (Attachments C and D). Fines for contravention of the Bylaw would be set at \$200, which is within the range and near the average of other single-use items bylaws in British Columbia (range: \$75-\$500). However, the focus early in the implementation phase would be on education and awareness rather than enforcement.

The Ministerial Order states that a single-use items bylaw may not come into effect until at least six months after receiving final adoption by Council. The City of Richmond's single-use items bylaw received final adoption on September 27, 2021, with implementation to begin on March 27, 2022 and enforcement to begin in September 2022. The City of Surrey's single-use items bylaw will be effective in November 2021. If Council endorses the recommendations of this report, it is proposed that an outreach and education campaign take place over the fall/winter and that the Bylaw be presented to Council for final adoption in early 2022 (Recommendation D). Upon final adoption, businesses would be given six months to transition prior to implementation of the bylaw. The education campaign would continue during the transition period and would include collaboration with the Delta Chamber of Commerce and business associations, direct mail outs to affected businesses, toolkits and resources for businesses, advertisements

in newspapers, a dedicated web page, and social media posts. As part of this campaign, information on alternative products, such as compostable takeout containers, would also be provided. Further to feedback received from Delta's business community, and concern around existing inventories of single-use items, a relaxation on enforcement for an additional six months is proposed, so that businesses would have a full year after the Bylaw is enacted to make the necessary changes. This schedule will be similar to the implementation schedules of neighbouring municipalities and will align with the Ministerial Order.

The Ministerial Order also allows for municipal regulation of plastic straws and utensils. The City of Surrey has not included these items in their current bylaw, but may add these items after Metro Vancouver's regional harmonized approach has been approved by the Metro Vancouver Board. Metro Vancouver intends to provide additional guidance on these items, including important considerations such as exemptions on plastic drinking straws for persons with disabilities or due to medical reasons. Once the regional harmonized approach is approved by the Board, staff will report back to Council with any recommendations for potential amendments to the Bylaw to ensure that Delta's bylaw is as consistent as possible with other municipalities in the region.

Implications:

Foundation for the Future Implications – Reduction of single-use plastic items falls under the Ours to Preserve pillar and the goals of Mayor George V. Harvie's Climate Action Motion.

Financial Implications – Expenditures related to public awareness and Bylaw implementation will be covered under existing departmental budgets.

CONCLUSION:

To align with other municipalities in the region, a bylaw to regulate and reduce single-use items in our community is presented for Council's consideration.



Mel Cheesman
Director of Corporate Services

Department submission prepared by: Sarah Howie, Environmental Research Analyst
SH/sh

This report has been prepared in consultation with the following listed department.

Concurring Department		
Department	Name	Signature
Property Use & Compliance	Hugh Davies	HD

▪ **ATTACHMENTS:**

- A. Information memo to Council dated September 13, 2021
- B. Draft Plastic Bags and Single-use Items Bylaw No. 8075, 2021
- C. Delta Bylaw Notice Enforcement Bylaw No. 7009, 2011 Amendment Bylaw No. 8075, 2021
- D. Municipal Ticketing Information Bylaw No. 6639, 2007 Amendment Bylaw No. 8075, 2021

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City of Delta
Corporate Services

INFORMATION MEMO TO COUNCIL

To: **Mayor and Council**

From: **Mel Cheesman, Director of Corporate Services**

Date: **September 13, 2021**

Subject: **Notice of Motion: Ban on Single Use Plastics**

CC: **Sean McGill, City Manager**
Steven Lan, Director of Engineering
Mike Brotherston, Manager of Climate Action & Environment

This memo is to provide background information in relation to the Notice of Motion submitted by Councillor Dylan Kruger at the August 9, 2021 Regular Meeting on the subject of single-use plastics:

"Whereas the Province has recently granted municipalities the ability to implement bans on single use plastics; and

Whereas the Climate Action and Community Liveability Advisory Committee has previously recommended that Delta Council implement a ban on single use plastics; and

Whereas Delta Council is committed to taking action against climate change and protecting our environment through proactive measures;

THEREFORE BE IT RESOLVED THAT the staff report back to Council on necessary steps to implement a ban on single use plastics in Delta; and

BE IT FURTHER RESOLVED THAT prior to implementation of new bylaws, Delta Council consult with relevant committees of council and representatives of Delta's business community"

The motion, if approved by Council, will direct staff to further investigate and report back on necessary steps to implement a ban on single-use plastics in Delta. This memorandum provides background on actions taken to date at different levels of government on the regulation of single-use items and outlines recommended next steps related to a single-use items bylaw.



Background

At the September 8, 2019 Regular Meeting, Council received a delegation from Seaquam Secondary students requesting a plastic bag ban. Council noted that a plastic bag bylaw should be harmonious with those of neighbouring municipalities. Because the City of Victoria's plastic bag bylaw had recently been quashed by the BC Court of Appeal, it was noted that a province-wide approach was preferred. Following the meeting, Mayor George V. Harvie sent a letter to the Minister of Environment and Climate Change Strategy providing comments on the provincial Clean BC *Plastics Action Plan Policy Consultation Paper* and indicating support for provincial regulations on single-use items and a province-wide ban on single-use shopping bags. On March 11, 2021, Mayor Harvie sent a letter to Metro Vancouver Board Chair Sav Dhaliwal requesting regional harmonization of single-use item regulations.

Regional Actions

Recently, Metro Vancouver has consulted with local municipalities and initiated the development of a harmonized regional approach for the regulation of single-use plastic items. The draft harmonized approach is being presented to Metro Vancouver's committees this summer and fall and is expected to be brought forward to the Board by the end of the year. It is anticipated that the final harmonized approach will be available for use by municipalities by the end of 2021.

Provincial Actions

On July 26, 2021, the Province issued a Ministerial Order under the *Community Charter* to delegate authority to municipalities to regulate certain single-use items: checkout bags, polystyrene (foam) takeout containers, and plastic straws and utensils. The implication of this Order for Delta is that the City may now enact a bylaw on single-use items without provincial approval. The Ministerial Order sets out specific requirements to be included in the bylaw.

The Province continues to consider bans as a policy option for plastic packaging under the *Environmental Management Act*, and may also elect to work with the federal government on a nation-wide ban.



Federal Actions

In October 2020, the federal Minister of Environment and Climate Change announced the next steps in the Government of Canada's plan to achieve zero plastic waste by 2030. A key part of that plan is a ban on harmful single-use plastic items where there is evidence that they are found in the environment, are often not recycled, and have readily available alternatives. This includes plastic checkout bags, straws, stir sticks, six-pack rings, utensils and foodware made from hard-to-recycle plastics.

In May 2021, "plastic manufactured items" was added to *Schedule 1* to the *Canadian Environmental Protection Act*, meaning that the Government of Canada can take regulatory action on single-use plastics. Feedback received from consultation with the public and stakeholders in late 2020 is being considered in developing proposed regulations to ban or restrict certain single-use plastics. The timing of the implementation of federal actions is unknown at this time.

Single-use Items Bylaw

Delta now has the authority to enact regulations on certain single-use items without provincial approval. While Metro Vancouver, the Province and the federal government continue to review opportunities for single-use item regulations, Delta's neighbouring municipalities and other cities in the region are moving ahead with bylaws. Introducing single-use item regulations around the same time as Delta's neighbouring municipalities will provide consistency for businesses.

Some municipalities had been holding off on single-use bylaw implementation during the COVID-19 pandemic due to concerns from businesses that were experiencing financial hardships. Business restrictions related to the pandemic have been substantially lifted and the risk to businesses of implementing single-use item regulations is now low. The Ministerial Order requires a minimum six-month grace period to allow for public education, which will move businesses even further into post-pandemic recovery.

On October 1, 2020, Delta switched to Recycle BC for recycling collection. Under the new regulations, plastic bags and foam containers are no longer accepted for curbside or shared recycling and residents



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Corporate Services

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are required to return the materials to their nearest drop-off depot for recycling. However, in many cases, the items are disposed of as garbage or incorrectly placed in Blue Boxes and Containers Bins. A single-use items bylaw would support residents by no longer supplying them with materials that cannot be collected for curbside or shared recycling. In addition, the City could anticipate reduced contamination rates, as less plastic bags and foam containers will be placed in Blue Boxes and Containers Bins.

Subject to Council endorsing the motion, staff would recommend drafting a single-use items bylaw that is closely aligned with the City of Surrey's bylaw to ensure that regulations along our shared border are consistent. Staff have been involved in regional discussions regarding Metro Vancouver's draft regional harmonized approach for single-use items. Staff would ensure that Delta's proposed bylaw aligns with the harmonized approach.

Please contact me at 604.946.3234 if you have any questions.

Mel Cheesman, Director of Corporate Services

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CITY OF DELTA

BYLAW NO. 8075

*A Bylaw to regulate certain single-use items,
supplementary items in the City of Delta*

WHEREAS pursuant to the *Community Charter*, S.B.C. 2003, c. 26 Council may, by bylaw regulate, prohibit, and impose requirements in relation to the protection and enhancement of the well-being of its community in relation to nuisances, disturbances and other objectionable situations, including refuse, garbage or other material that is noxious, offensive or unwholesome, and protection of the natural environment;

AND WHEREAS pursuant to the *Spheres of Concurrent Jurisdiction – Environment and Wildlife Regulation* B.C. Reg. 144/2004, as amended by the Minister of the Environment and Climate Change Strategy Ministerial Order No. M309/2021, the City may, by bylaw, regulate, prohibit and impose requirements in relation to certain single-use supplementary items including checkout bags, polystyrene foam service ware containers and plastic utensils and drinking straws in relation to the protection of the natural environment;

AND WHEREAS Council deems it desirable to regulate, prohibit and impose requirements in relation to single-use plastic bags and other single-use supplementary items;

NOW THEREFORE, the Council of the City of Delta in open meeting assembled, ENACTS AS FOLLOWS:

1. Citation:

- 1.1. This Bylaw may be cited for all purposes as “Plastic Bags and Single-use Items Bylaw No. 8075, 2021”.

2. Definitions and Interpretation:

- 2.1. In this Bylaw:

- (a) **“Bylaw Inspector”** means any person designated by the City as a bylaw enforcement officer under the Delta Bylaw Notice Enforcement Bylaw No. 7009, 2011, as amended or replaced from time to time;
- (b) **“City”** means the City of Delta;

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- (c) **"Foam Service Ware"** means products used for serving or transporting prepared food or beverages including, but not limited to, plates, cups, bowls, trays, cartons and hinged or lidded containers;
- (d) **"Hospital"** has the same meaning as in the *Hospital Act*, RSBC 1996 c. 200;
- (e) **"Polystyrene Foam"** means blown polystyrene and expanded and extruded foams composed of thermoplastic petrochemical materials containing a styrene monomer and processed by any technique including, but not limited to, fusion of polymer spheres (expandable bead foam), injection molding, foam molding, and extrusion-blown molding (extruded foam polystyrene);
- (f) **"Prepared Food"** means any food or beverage prepared for consumption by a business at that person's licensed premises or location, using any cooking or food preparation technique. Prepared food does not include any raw uncooked food, including meat, poultry, fish, seafood, eggs or vegetables unless provided for consumption without further food preparation;
- (g) **"Recycled Paper Bag"** means a shopping bag made out of paper and containing at least 40% recycled paper content, that displays a reference printed on the outside of the bag to the applicable amount of recycled content with the word "recyclable";
- (h) **"Regulation"** means the *Spheres of Concurrent Jurisdiction – Environment and Wildlife Regulation* B.C. Reg. 144/2004;
- (i) **"Reusable Checkout Bag"** means a shopping bag designed and manufactured to be used and machine-washed at least 100 times;
- (j) **"Single-use"**, when used in reference to an item, means the item is provided for a single use or a short-term purpose;
- (k) **"Small Paper Bag"** means any bag made out of paper that is less than 15 centimetres by 20 centimetres when flat;
- (l) **"Supplementary"**, when used in reference to an item, means an item that is provided to a customer by a business to facilitate the transport of a purchase from the business, or consumption of a product, including prepared food that is purchased for take-out or delivery;
- (m) **"Supplementary Plastic Checkout Bag"** means any supplementary bag made wholly or partially with plastic, including biodegradable plastic or compostable plastic, but does not include a "Reusable Checkout Bag"; and

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(n) **"Used bag"** means a checkout bag or reusable bag that has been previously used and is being reused.

2.2. This Bylaw does not apply to the sale of single-use items that are sold as a product, ordinarily in sets of multiple items.

3. Regulation:

Polystyrene Foam Containers and Cups

3.1. Subject to section 3.2, the City hereby prohibits all businesses within the City of Delta from selling or otherwise providing single-use supplementary polystyrene foam service ware containers.

3.2. The following are exempt from section 3.1:

- (a) a Hospital;
- (b) a facility licensed as a community care facility under the *Community Care and Assisted Living Act*; and
- (c) single-use supplementary polystyrene foam service ware containers that have been filled and sealed outside the City of Delta.

Plastic Checkout Bags

3.3. Subject to section 3.4, the City hereby prohibits all businesses within the City of Delta from selling or otherwise providing supplementary plastic checkout bags other than reusable checkout bags and used bags.

3.4. A business may sell or otherwise provide a plastic bag that is not a supplementary plastic checkout bag to:

- (a) package loose bulk items such as fruit, vegetables, nuts, grains or candy;
- (b) package loose small hardware items such as nails or bolts;
- (c) contain or wrap meat, poultry, fish and frozen foods, whether prepackaged or not;
- (d) wrap flowers or potted plants;
- (e) protect prepared foods or bakery goods that are not pre-packaged;
- (f) contain prescription drugs received from a pharmacy;
- (g) transport live fish;
- (h) protect linens, bedding or similar fabric household items;
- (i) protect newspapers or other printed material intended to be left at a residence or place of business; or
- (j) protect clothes after professional laundering or dry cleaning.

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- 3.5. Section 3.1 does not limit or restrict the sale of bags, including plastic bags, intended for residential or business use, provided that they are sold in packages of multiple bags.

Paper Checkout Bags and Reusable Checkout Bags

- 3.6. The City hereby prohibits all businesses within the City of Delta from selling or otherwise providing paper checkout bags other than:
- (a) recycled paper bags;
 - (b) used bags;
 - (c) small paper bags.
- 3.7. A business may sell or otherwise provide recycled paper bags, used bags, small paper bags and reusable checkout bags only if the customer is:
- (a) first asked if they need a checkout bag; and
 - (b) in the case of a recycled paper bag or reusable checkout bag, charged a fee not less than:
 - (i) \$0.25 for each recycled paper bag;
 - (ii) \$2.00 for each reusable checkout bag.
- 3.8. Despite subsection 3.7(b), businesses do not have to charge fees for the following:
- (a) used bags;
 - (b) small paper bags;
 - (c) recycled paper bags, when used to contain prescribed pharmaceutical drugs or devices.
- 3.9. Businesses must show any fees charged for recycled paper or reusable checkout bags as a separate line item on receipts provided to the customer.

4. Offence and Penalty

- 4.1. Every person who:
- (a) contravenes or violates a provision of this Bylaw;
 - (b) permits, suffers or allows any act to be done in violation of this Bylaw; or
 - (c) fails or neglects to do anything required to be done by a provision of this Bylaw,

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commits an offence and, and where the offence is a continuing one, each day that the offence is continued constitutes a separate offence.

4.2. This Bylaw may be enforced:

- (a) by a Bylaw Inspector;
- (b) by means of a ticket under section 264 of the *Community Charter* and the City of Delta Municipal Ticketing Information Bylaw No. 6639, 2007, as amended;
- (c) by proceedings brought under the *Offence Act*; or
- (d) by means of a bylaw notice as authorized by the *Local Government Bylaw Notice Enforcement Act* and fines imposed for offences under Delta Bylaw Notice Enforcement Bylaw No. 7009, 2011, as amended.

4.3. When requested to do so by a Bylaw Inspector in connection with this Bylaw, a person must correctly state their name and address and the name and address of the owner of the business.

4.4. A person must not obstruct a Bylaw Inspector during the enforcement of this Bylaw.

4.5. The Bylaw Inspector is authorized to refer any disputed tickets issued in connection with this Bylaw to the Provincial Court and may represent the City in any related proceedings.

4.6. A person found guilty of committing an offence under this Bylaw shall be liable to pay a fine of not less than \$200 and not more than \$2,000. The penalties imposed under this section are in addition to and not in substitution for any other penalty or remedy available at law to the City.

5. Severability

5.1. If any section, subsection or clause of this Bylaw is declared or held to be invalid by a court of competent jurisdiction, then that invalid portion will be severed and the remainder of the Bylaw will be deemed to have been enacted and adopted without the invalid and severed section, subsection or clause.

6. Effective Date

READ A FIRST time the day of , 202 .

READ A SECOND time the day of , 202 .

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READ A THIRD time the day of , 202 .

FINALLY CONSIDERED AND ADOPTED the day of , 202 .

George V. Harvie
Mayor

Michelle Jansson
City Clerk

CITY OF DELTA

BYLAW NO. 8079

A Bylaw to amend the "Delta Bylaw Notice Enforcement Bylaw No. 7009, 2011"

The Council of the City of Delta in open meeting assembled, ENACTS AS FOLLOWS:

1. This bylaw may be cited for all purposes as **"Delta Bylaw Notice Enforcement Bylaw No. 7009, 2011 Amendment Bylaw No. 8079, 2021"**.
2. "Delta Bylaw Notice Enforcement Bylaw No. 7009, 2011", as amended, is hereby further amended by adding a section to Schedule A titled "Delta Plastic Bags and Single-Use Items Bylaw No. 8075, 2021" and the following table:

Delta Plastic Bags and Single-Use Items Bylaw No. 8075, 2021						
Bylaw Section	Description	A1	A2	A3	A4	A5
	The following fines apply to the contraventions below:	Penalty Amount	Discounted Penalty (within 14 days)	Late Payment (after 28 days)	Compliance Agreement Available	Compliance Agreement Discount (from full Penalty Amount)
		\$	\$	\$		
3.1	Providing a foam container	200	175	225	NO	N/A
3.3	Providing a plastic checkout bag	200	175	225	NO	N/A
3.7	Charging less than the prescribed amount	200	175	225	NO	N/A
3.7	Providing a checkout bag free of charge	200	175	225	NO	N/A
3.7	Providing a checkout bag without asking	200	175	225	NO	N/A

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4.3	Failing to state name and address or name and address of business owner	200	175	225	NO	N/A
4.4	Obstructing a Bylaw Inspector	200	175	225	NO	N/A

READ A FIRST time the day of , 202 .

READ A SECOND time the day of , 202 .

READ A THIRD time the day of , 202 .

FINALLY CONSIDERED AND ADOPTED the day of , 202 .

George V. Harvie
Mayor

Michelle Jansson
City Clerk

CITY OF DELTA

BYLAW NO. 8080

A Bylaw to amend the "Municipal Ticketing Information Bylaw No. 6639, 2007"

The Council of the City of Delta in open meeting assembled, ENACTS AS FOLLOWS:

1. This bylaw may be cited for all purposes as **"Municipal Ticketing Information Bylaw No. 6639, 2021 Amendment Bylaw No. 8080, 2021"**.
2. "Municipal Ticketing Information Bylaw No. 6639, 2017", as amended, is hereby further amended by adding a section to Schedule 1 titled "Delta Plastic Bags and Single-Use Items Bylaw No. 8075, 2021" and the following table:

Column 1 Section No. in Bylaw	Column 2 Authorized Expressions	Column 3 Full Penalty in \$
3.1	Providing a foam container	200
3.3	Providing a plastic checkout bag	200
3.7	Charging less than the prescribed amount	200
3.7	Providing a checkout bag free of charge	200
3.7	Providing a checkout bag without asking	200
4.3	Failing to state name and address or name and address of business owner.	200
4.4	Obstructing a Bylaw Inspector	200

READ A FIRST time the day of , 202 .

READ A SECOND time the day of , 202 .

READ A THIRD time the day of , 202 .

FINALLY CONSIDERED AND ADOPTED the day of , 202 .

George V. Harvie
Mayor

Michelle Jansson
City Clerk