



ROWING CANADA AVIRON

MINUTES ROWING CANADA AVIRON SEMI-ANNUAL MEETING MINUTES JANUARY 30, 2022 VIA ZOOM CONFERENCE

PRESENT:

RCA Board of Directors:

| | |
|------------------|---------------------|
| Carol Purcer | President |
| Tom Hawker | Director, Treasurer |
| Carol Hermansen | Provincial Director |
| Lindsay Bergen | Athlete Director |
| Dana Thorne | Director |
| Jane Thornton | Director |
| Jennifer Walinga | Director |

RCA Staff and Scrutineer:

| | |
|----------------------|--|
| Terry Dillon | Chief Executive Officer |
| Jennifer Fitzpatrick | Director of Partnerships and Member Services |
| Sid Murdoch | Secretary |
| Liz Montroy | Communications Coordinator |
| Chelsea M. | Scrutineer |

Prior to the call to order, an overview of the virtual meeting procedures was provided by RCA staff.

Meeting participant microphones were muted – participants were advised to use the chat function for comments and questions.

Secure, online voting procedures provided by electionbuddy.com were reviewed and participants had an opportunity to test the voting process prior to the meeting.

While the test was conducted, RCA Excellence Awards recipients were announced including Long Service, Club Outstanding Achievement, 2021 Covid Champions, Lifetime Achievement Awards and President's Award.

The following RCA Members were present and in good standing:

| Province | Member Organization | Weighted Vote |
|----------|--|---------------|
| AB | Alberta Rowing Association | 1 |
| ON | Argonaut Rowing Club | 5 |
| QC | Aviron Knowlton Inc. | 2 |
| QC | Aviron Quebec | 1 |
| ON | Barrie Rowing Club Inc. | 2 |
| BC | Brentwood College School | 2 |
| ON | Brock Rowing | 1 |
| BC | Burnaby Lake Rowing Club | 3 |
| AB | Calgary Rowing Club | 5 |
| ON | Canadian Henley Regatta Joint Commission Corp. | 1 |
| ON | Canadian Indoor Rowing Association | 1 |
| ON | Canadian Secondary Schools Rowing Association | 1 |
| BC | Cascadia Regatta Association | 1 |
| ON | Central Ontario Rowing Association | 1 |
| BC | Claremont Sports Institute | 1 |
| QC | Club d'aviron de Laval | 2 |
| ON | Collingwood Rowing Club | 1 |
| ON | Cornwall Rowing Club | 1 |
| BC | Deep Cove Rowing Club | 3 |
| BC | Delta Deas Rowing Club | 3 |
| ON | Dominion Day Regatta Association | 1 |
| ON | Don Rowing Club | 4 |
| ON | Durham Rowing Club | 2 |
| AB | Edmonton Rowing Club | 3 |
| BC | False Creek Rowing Club | 2 |
| ON | Georgian Bay Rowing Club | 2 |
| BC | Gorge Narrows Rowing Club | 3 |
| ON | Hanlan Boat Club | 3 |
| ON | Island Lake Rowing Club | 2 |
| NB | Kennebecasis Rowing Club | 1 |
| ON | Kingston Rowing Club | 3 |
| AB | Lakeland Rowing Club | 1 |
| ON | Leander Boat Club of Hamilton | 3 |
| AB | Lillooet Rowing Club | 1 |

| | | |
|-------|--|-----|
| MB | Manitoba Rowing Association | 1 |
| BC | Nanaimo Rowing Club | 2 |
| ON | Ontario Rowing Association | 1 |
| BC | Open Aviron Rowing Coastal Association (OARCA) | 1 |
| ON | Ottawa Rowing Club | 4 |
| ON | Peterborough Rowing Club | 3 |
| AB | Prairie Fire Rowing Club Inc. | 1 |
| ON | Queen's University Rowing | 1 |
| SK | Regina Rowing Club | 1 |
| ON | Ridley Graduate Boat Club | 2 |
| BC | Rowing British Columbia | 1 |
| NB | Rowing New Brunswick Aviron Inc. | 1 |
| NL | Rowing Newfoundland | 1 |
| PE | Rowing PEI | 2 |
| SK | Saskatchewan Rowing Association | 1 |
| SK | Saskatoon Rowing Club | 1 |
| ON | South Niagara Rowing Club | 3 |
| ON | St. Catharines Rowing Club | 4 |
| ON | St. Catharines World Rowing | 1 |
| BC | St. George's School | 2 |
| BC | St. Michaels University School | 1 |
| ON | Thunder Bay Rowing Club | 3 |
| BC | University of British Columbia Rowing | 1 |
| ON | University of Toronto | 1 |
| BC | University of Victoria RC | 2 |
| ON | University of Western Ontario Boat Club | 2 |
| BC | Victoria City Rowing Club | 4 |
| ON | Wellington Sculling Club | 1 |
| TOTAL | | 118 |

1. CALL TO ORDER

The meeting was called to order by President Purcer at 9:15 a.m. PST with a Territorial Acknowledgement.

President Purcer acknowledged National Conference presenters and staff as they quickly pivoted from an in person conference to virtual.

Among the many excellent sessions, we learned about coaching the whole athlete at any level, and we were reminded to be aware and intentional about inclusiveness in our daily practice.

We are excited about the possibilities going forward as we grow our organization across the country. The pandemic showed that we can manage change very well and that we are creative and able to engage in opportunities for all ages.

Introductions:

The RCA Board of Directors and Staff were introduced.

Motions for Approval:

It was noted that to expedite the voting process all motions were moved and seconded in advance of the meeting.

Regarding the voting process:

Each member in good standing confirmed one designated voting representative in advance of the meeting.

Voting was by online ballot in real time – voting links were provided by electionbuddy.com.

In Memorial:

While we were waiting for a quorum to be present for the meeting, the following members of the rowing community were recognized, having passed away during the prior year:

DON ARNOLD –

- ❖ Don was a two-time Olympic rowing medalist Don Arnold on the RCA National Team and won a gold medal in the coxless fours at the 1956 Olympic Games in Melbourne and a silver medal in the eights at the 1960 Olympic Games in Rome.
- ❖ He co-founded Rowing BC, and was appointed as it's first Executive Director, while also being a member of Rowing Canada's board of directors for nearly a decade. In the 1980's he volunteered his time to manage the Canadian National team to a number of World and European championships. He was honoured with inductions into: The Canadian Sports Hall of Fame, Canadian Olympic Sports Hall of Fame, British Columbia Sports Hall of Fame and Museum, University of British Columbia Sports Hall of Fame, and the Canadian Rowing Hall of Fame in 2018.

David Barr –

- ❖ Member of Severn River Rowing Club.

John Carey –

- ❖ Past President of Don Rowing Club.

John Dewar –

- ❖ John was past president (1976-1977) and lifetime member of St. Catharines Rowing Club and was proud of his legacy supporting women in rowing.

Moe Dumont –

- ❖ Moe was a member of the St Catharines Rowing Club and the Canadian Henley Rowing Corporation working on various projects including the PA system, timing system, start gates and finishing tower.

MAREN GARSCH -

- ❖ Maren was an alumni and friend of the Western University Rowing program. Through community involvement, she brought many of us together at her 'Rowing in the City' events annually in downtown Toronto.

DAVID HENDRY -

- ❖ Dave started rowing at Brock University in 1970 and won Junior Varsity Men's Eight OUAA Championships in '72 and '73. He was one of the founding members of the Brock University Rowing Club and competed under that club for a national championship win at the Canadian Henley. He also coached high school rowing and was a coach and Captain of the St. Catharines Rowing Club.

TIBOR KOVACS -

- ❖ Tibor Kovacs was a member of the Don Rowing Club for more than 15 years, an avid and capable Masters rower, boat man and for several years Captain of the club.

LARRY KUSIAK -

- ❖ Larry learned to row at the age of 14 and that soon became his passion. Winning many medals at the local, provincial and national levels, Larry also competed as a member of Canada's team at the 1970 World Rowing Championships. He later coached many young rowers, some of whom went on to win Olympic gold for Canada.

KEN MACKAY -

- ❖ Ken joined rowing later in life at Regina Rowing Club and loved the sport, rowing with three of his best friends, grumbling as he left the house summer mornings at 5:00 a.m. to tackle the waters of Wascana Lake but always returning pronouncing rowing the best sport in the world.

Clint Page -

- ❖ Clint was a massive booster of the sport of rowing and a member of the St. Catharines Sports Hall of Fame. He joined the St. Catharines Rowing Club in 1940, was Regatta Official and Chief Registrar for all regattas held on the Martindale Pond from 1963-2000.

John Sawler -

- ❖ Member of Leander Boat Club and North Star Rowing Club.

DONNA SPEIGEL -

- ❖ Donna was an avid rower and member of the Sudbury Rowing club and the Ontario Adventure Rowing Association. She introduced distance touring to the Sudbury club and participated in many rowing tours worldwide. In 2012, she organized a successful FISA tour of 60 international rowers in the Sudbury area.

PETER TATTERSALL -

- ❖ Peter was an RCA National Lightweight Team alumnus (1983-1987), Peter rowed at the Kingston Rowing Club where a single was recently purchased in his name from contributions made in his memory.

GEORGE TINTOR -

- ❖ George was a member of the Canadian National Rowing Team and competed in the men's eight event at the 1976 Summer Olympics. He learned to row and was a life-long member of the Argonaut Rowing Club.

JOE VINCE -

- ❖ Joe was a long-standing volunteer of the Canadian Indoor Rowing Association, on the Organizing Committee and timing team at the CRASH B's event. Also helped out a summer regattas as boat driver - whatever was needed and will be missed by his family and many rowing friends.

Frank Zielski -

- ❖ Frank was a founding member of the Quinte Rowing Club and competed in the 1960 Rome Olympics on the Canadian National Team Men's Four. The indoor rowing facility at the Quinte Rowing Club is named after him.

2022 Semi-Annual Meeting Agenda:

The following New Business was added to the agenda:

- Dates and location for the next Annual Meeting, Semi Annual Meeting and National Conference.

Notice of Meeting:

The Notice of Meeting was read by the Secretary.

Roll Call:

Members were instructed to verify their presence at the meeting through the electionbuddy.com website roll call.

2. ESTABLISHMENT OF QUORUM

2.1 Verification of Credentials

The credentials of the meeting participants were verified as overseen by the Secretary.

2.2 Quorum:

There were 138 members in good standing, representing 233 votes - a quorum is 117 weighted votes.

Following the roll call, the total number of members in attendance was 62, representing 118 votes present, in person or by proxy.

A majority of voting rights were present and a quorum was verified by the Secretary under Article 5.12 of the By-Laws.

3. IDENTIFICATION OF THE SCRUTINEER

The Scrutineer for the Semi-Annual Meeting is Chelsea M. from Election Buddy. Chelsea M. provided secure, online voting support throughout the meeting.

4. READING AND ADOPTION OF THE 2021 RCA ANNUAL MEETING MINUTES AND APPROVAL OF AGENDA

MOTION 1: 2022 RCA Semi Annual Meeting Agenda

That the agenda of the 2022 RCA Semi Annual Meeting be approved as amended.

MOVED: University of Victoria Rowing

SECONDED: Thunder Bay Rowing Club

MOTION CARRIED.

MOTION 2:

That we dispense with the reading of the minutes of the 2021 RCA Annual Meeting.

MOVED: St. Catharines Rowing Club

SECONDED: Rowing Prince Edward Island

MOTION CARRIED.

MOTION 3: 2021 RCA Annual Meeting Minutes

That the minutes of the 2021 RCA Annual Meeting be accepted

There was a comment regarding the list of Board of Directors in attendance – CEO should not be listed under that section. The President acknowledged the comment and took it under advisement.

MOVED: Rowing Prince Edward Island

SECONDED: University of Victoria Rowing

MOTION CARRIED.

5. READING AND ADOPTION OF THE 2021 RCA SEMI-ANNUAL MEETING MINUTES

MOTION 5: 2021 RCA Semi-Annual Meeting Minutes

That the minutes of the 2021 RCA Semi-Annual Meeting be accepted.

MOVED: St. Catharines Rowing Club

SECONDED: University of Victoria Rowing

MOTION CARRIED.

6. PRESENTATION OF REPORTS

MOTION 6: Committee of the Whole

That the 2022 Rowing Canada Aviron Semi-Annual Meeting be moved into the committee of the whole.

MOVED: Rowing Prince Edward Island

SECONDED: St. Catharines Rowing Club

MOTION CARRIED.

President, CEO and Treasurer's Reports:

An electronic version of the 2021 RCA Annual Report has been provided to the membership, and is currently posted on the RCA website (in the governance section under Annual Meetings).

Report from the Committee on Dues and Fees

As per Section 8 of the RCA By-laws, the final report of the Committee on Dues and Fees was provided to the membership at least 21 days before the Semi-Annual Meeting.

A dues and fees webinar and conference call was also held for the membership on November 26th 2020 along with a plenary session, including supporting rationale, on January 29th.

RECOMMENDATIONS:

The Dues and Fees Committee recommends a cost of living adjustment to the Base Participant Membership Fees (\$24 to \$25) and Seat Fees (\$3.50 to \$3.65) in order to keep pace with the cost of inflation. Based on the September 2021 Statistics Canada Consumer Price Index of 4.4%, the committee recommends an increase of 4%.

The Dues and Fees Committee also recommends a 4% Increase in Club Membership Dues (\$400 to \$416), Special Associations/Associate Organizations (\$500 to \$520) and Provincial Rowing Associations (\$700 to \$728).

Rationale:

- Cost of living inflation for the twelve months ending September 2021 is 4.4% and it is financially prudent to match revenues with expected costs.
- The first six months of this fiscal year are showing that participants are coming back and there is a strong interest in competitive events. Although next year is

still somewhat uncertain given the ongoing COVID-19 situation, it is looking promising that we may return to a more 'normal' season.

Any Questions or Comments?

MOTION 7:

That the 2022 Rowing Canada Aviron Semi-Annual Meeting be moved out of committee of the whole.

MOVED: University of Victoria Rowing

SECONDED: Thunder Bay Rowing Club

MOTION CARRIED.

ACCEPTANCE OF THE REPORTS

MOTION 8: 2021 Rowing Canada Aviron Annual Report

That the 2021 Rowing Canada Aviron Annual Report be accepted.

MOVED: Rowing Prince Edward Island

SECONDED: University of Victoria Rowing

MOTION CARRIED.

7. COMMITTEE ON DUES AND FEES REPORT

The annual membership dues and participation fees shall be recommended each year to the semi-annual meeting of members, called by the Board of Directors in accordance with Paragraph 5.3, by the Committee on Dues and Fees established under this section. In the event that the recommendation is not approved at the meeting, membership dues and participation fees shall remain unchanged for that year.

MOTION 9: Report of the Committee on Dues and Fees

That the report and recommendations of the 2021 Rowing Canada Aviron Committee on Dues and Fees be accepted.

MOVED: St. Catharines Rowing Club

SECONDED: Rowing Prince Edward Island

MOTION CARRIED.

The following committee members were thanked for their contribution:

Daphne Dumont, Atlantic Region
Zahoor Chughtai, Quebec
Doug Diet, Ontario
Pippa Hobbes, (Chair) Ontario
Richard Galway, Prairies Region
Derek Page, British Columbia
Kate Rutherford, British Columbia

8. AMENDMENTS TO THE BY-LAWS – MOTIONS FOR RATIFICATION

In accordance with Article 25 of the CARA Bylaws, the RCA Board of Directors has by Special Resolution, passed the following motions for ratification by the RCA membership at the 2022 Semi-Annual Meeting.

Fundamental Changes to the By-laws:

Article 1.1 Good Standing (d)

Rationale for the Amendment:

Subsection 1.1 d is a new addition and the intent is to make it a condition of being in good standing that members must agree to follow all of RCA's Bylaws, policies and regulations, but also adopt its safe sport policies whenever possible (i.e., whenever not prevented by provincial law or due to funding requirements). The intent of this amendment is to ensure policy harmonization to the fullest extent possible across the country.

MOTION 10: Article 1.1 Good Standing (d)

That the Members of the Canadian Amateur Rowing Association approve, by Special Resolution, the fundamental changes to Article 1.1(d) of the Bylaws of the Canadian Amateur Rowing Association (version ratified on January 26, 2020):

“Good Standing” – shall mean a member of CARA:

who has agreed to follow the Bylaws, policies and regulations of CARA and has adopted CARA's safe sport policies, as amended from time to time, unless CARA agrees that the member is precluded from doing so as a result of provincial or territorial legislation, provincial or territorial funding requirements, and/or other applicable regulations; and

MOVED: Thunder Bay Rowing Club

SECONDED: Rowing Prince Edward Island

MOTION CARRIED.

Article 1.1 Good Standing (e)

Rationale for the Amendment:

Subsection e) has been added to ensure that members respect disciplinary decisions taken against Registered Participants so that the effects of such decisions cannot be avoided and to ensure that members do not hire any suspended Registered Participant.

MOTION 11: Article 1.1 Good Standing (e)

That the Members of the Canadian Amateur Rowing Association approve, by Special Resolution, the fundamental changes to Article 1.1(e) of the Bylaws of the Canadian Amateur Rowing Association (version ratified on January 26, 2020):

“Good Standing” – shall mean a member of CARA:

- d. who has respected the terms of a disciplinary decision taken against a Registered Participant pursuant to the policies of the Corporation or a member or those of any other sport organization that has authority over the Registered Participant or that has not hired, contracted or otherwise engaged a Registered Participant that is currently suspended by the Corporation, a member or any other sport organization that has authority over the Registered Participant; and

MOVED: St. Catharines Rowing Club

SECONDED: University of Victoria Rowing

MOTION CARRIED.

Article 3: Admission as a Member: 3.3

Rationale for the Amendment:

To make agreement to follow RCA's Bylaws, policies and regulations and adopt RCA's safe sport policies (where possible) a condition of being granted membership in RCA. The intent of this amendment is to ensure policy harmonization to the fullest extent possible across the country.

MOTION 12 - Article 3 – Admission as a Member: 3.3 Additional Requirements

That the Members of the Canadian Amateur Rowing Association approve, by Special Resolution, the fundamental changes to Article 3.3 of the Bylaws of the Canadian Amateur Rowing Association (version ratified on January 26, 2020):

Additional Requirements

- a. All applicants for membership within CARA must, as a condition of application of maintaining membership in CARA (if granted) agree to follow the Bylaws,

policies and regulations of CARA and adopt CARA's safe sport policies, as amended from time to time, unless precluded from doing so as a result of provincial or territorial legislation and/or provincial or territorial funding requirements.

MOVED: Rowing Prince Edward Island

SECONDED: Thunder Bay Rowing Club

MOTION CARRIED.

Non-Fundamental By-Law Amendments Made by the RCA Board:

It was noted that the following amendments were approved by the RCA Board in one motion.

In accordance with Article 25 of the CARA Bylaws, the Board of Directors has by Special Resolution, passed the following motions for ratification by the RCA membership at the 2022 Semi-Annual Meeting on December 16, 2021:

MOTION 13: Article 1.1 (definition of "FISA"), Article 4.1, Article 4.2(a), Article 9.3, Article 9.10, Article 10.5, Article 11.8, Article 21.2, Article 21.3, Article 23 and Article 24

MOVED: Thunder Bay Rowing Club

SECONDED: Rowing Prince Edward Island

That the Members of the Canadian Amateur Rowing Association approve, by Special Resolution, the following amendments:

Article 1.1 (definition of "FISA"):

"World Rowing" – shall be understood as a reference to the international federation that governs the sport of rowing internationally. World Rowing was formerly called the Fédération Internationale des Sociétés d'Aviron.

Article 4.1:

A member may terminate its membership in CARA by submitting written notice of termination to the registered office of CARA. Payment of any outstanding Membership Dues or Participation Fees or other amounts payable shall be made in full forthwith by the terminating member. However, a member may not resign if the member is subject to disciplinary investigation or action, or if their membership has been suspended pursuant to a final disciplinary decision imposed under CARA or the member's policies.

Article 4.2 (a) Termination by CARA

Rationale for the Amendment:

- Article 23 has been removed and its entirety and replaced with a generic reference because RCA now has a robust safe sport policy suite that contains

a discipline and complaints policy that contains disciplinary offences. There is no longer a need to include a reference to disciplinary offences in the Bylaws (i.e., in Article 23).

- The edits to this Article align the Bylaws with the policies in the safe sport policy suite and to avoid any contradictions between the Bylaws and newly adopted policies.

Article 4.2 (a) Termination by CARA

Membership may be terminated:

- a. in accordance with the terms of a final decision rendered against the member pursuant to CARA or the member's relevant and applicable disciplinary policy, or

Article 9.3 Eligibility for Nomination as a Director

Rationale for the Amendment:

- This addition is proposed in order to ensure that Registered Participants who are under investigation, are provisionally suspended or serving a suspension cannot stand for election as a Director for RCA.

Article 9.3 Eligibility for Nomination as a Director

To be eligible to stand for election as a director an individual need not be a Registered Participant but must:

- a. fulfill the requirements of the Act and of the Income Tax Act that apply to serving as a director of a registered charity;
- b. not be President of a Provincial Rowing Association; an individual holding such a position may stand for election as a director of CARA but, if elected, must immediately resign from that other position; and
- c. Must not, at the time of election, be under investigation, provisionally suspended or subject to a suspension imposed under the policies of CARA, a Rowing Organization, or any other sport organization that has authority over the Registered Participant.

Article 9.10 Directors' Remuneration and Expenses

Rationale for the Amendment:

- This addition is proposed to ensure that RCA Board members cannot hold a paid position and receive remuneration as employees, contractors or consultants of RCA.

Article 9.10 Directors' Remuneration and Expenses

The directors shall receive no remuneration for their service as directors but are entitled to reimbursement of expenses on the same basis as all employees under the expense policy in force at the time. Directors shall also not hold a paid position with CARA, whether as an employee, consultant or contractor.

Article 10.5 The President's Term of Office

Rationale for the Amendment:

- This amendment corrects the reference to Paralympics.

Article 10.5: The President's Term of Office

The President shall be elected at the Annual Meeting of CARA held in the year following the Olympic Summer Games and Paralympics for a term of four years commencing at the end of the Annual Meeting. At the end of his or her term the President may stand for re-election as President for one more term of four years, after which he or she may stand for election as a Director and may stand again for election as President on the expiry of his or her successor's term.

Article 11.8 Undertaking by Nominee

Rationale for the Amendment:

- Clarifications to expand the scope of the undertaking made by all nominees.

Article 11.8 Undertaking by Nominee

The nomination form shall also include:

- a. The written consent of the person nominated;
- b. Consent to any checks required to ensure eligibility under the Act and the Income Tax Act for serving as a director of a registered charity;
- c. An undertaking to abide by all of CARA's Policies, including, but not limited to, its Code of Conduct and Ethics, and Conflict of Interest Policy, and the requirements of Article 141 of the Act if elected

Article 21.2 Objectives of Sanction

Rationale for the Amendment:

- This Article has been amended to better reflect the current event sanction procedures.

Article 21.2 Objectives of Sanction

The objectives of Event and Participation Sanction are:

- Safety of Participants;
- Fairness of Competition; and
- To host events appropriate to their purpose, local context, and their target participants in accordance with the Rules of Racing (where applicable).

Article 21.3 Event Sanction

Rationale for the Amendment:

- This addition has been made in order to provide the option of taking disciplinary action when a Rowing Event is held in Canada but has not been sanctioned by RCA.

Article 21.3 Event Sanction

All “Rowing Events” hosted in Canada, as defined in the RCA Sanction Policy, must be sanctioned by CARA. Failure to do so may result in disciplinary proceedings being taken pursuant to CARA’s Discipline and Complaints Policy.

Article 23 – Discipline

Rationale for the Amendment:

- Article 23 has been removed in its entirety and replaced with a generic reference because RCA now has a robust safe sport policy suite that contains a discipline and complaints policy that contains disciplinary offences. There is no longer a need to include a reference to disciplinary offences in the Bylaws (i.e., in Article 23).
- The edits to this Article align the Bylaws with the policies in the safe sport policy suite and to avoid any contradictions between the Bylaws and newly adopted policies.
- Further, this Article provides greater specificity for which body determines whether a member is in good standing or not.

Article 23 – Discipline

All disciplinary matters involving CARA, members, Provincial Rowing Associations, Rowing Clubs, Rowing Organizations, Special Associations and Registered Participants shall be handled in accordance with CARA or the relevant member’s Discipline and Complaints Policy (or equivalent policy, if called otherwise), as well as any other related policies, as amended from time to time. Appeals of any decisions or actions taken under such policies shall be handled under CARA or the member’s Appeal Policy (or equivalent policy), as well as any other related policies, as amended from time to time.

However, any determination of whether a member is in Good Standing, as defined in Article 1.1 above, shall be made by a simple majority vote of the CARA Board of Directors, after the member is provided with notice by the Board of Directors and is given an opportunity to be heard by the Board of Directors prior to any determination being made. The decision of the CARA Board of Directors shall be subject to appeal under CARA’s Appeal Policy, as amended from time to time.

- Article 23 has been removed in its entirety and replaced with a generic reference because RCA now has a robust safe sport policy suite that contains a discipline and complaints policy that contains disciplinary offences. There is no longer a need to include a reference to disciplinary offences in the Bylaws (i.e., in Article 23).
- The edits to this Article align the Bylaws with the policies in the safe sport policy suite and to avoid any contradictions between the Bylaws and newly adopted policies.
- Further, this Article provides greater specificity for which body determines whether a member is in good standing or not.

Article 24 – Arbitration

Rationale for the Amendment:

- new addition in Article 23 sufficient to cover – Article 24 deleted.

~~ARTICLE 24 - ARBITRATION~~

~~24.1 — Arbitration on Failure of Appeal~~

~~Should CARA's appeal process under its Appeal Policy and Procedures fail to resolve a disagreement the matter must be referred to arbitration in accordance with that Appeal Policy and Procedures.~~

~~24.2 — Rules of Racing~~

~~Arbitration shall not be available in the case of failure of appeals against decisions of the Board of the Jury under the RCA Rules of Racing where the Appeal Panel's decision is final and binding, but shall apply to disciplinary action taken against a member or Registered Participant with respect to a serious breach of those rules.~~

~~24.3 — Arbitration Decision Final~~

~~The award of the arbitrator shall be final and binding and not subject to any further appeal.~~

~~MOTION CARRIED.~~

9. PROPOSED AMENDMENTS TO THE RULES OF RACING

The Rules of Racing shall only be amended once during the quadrennial following the Summer Olympic Games by Ordinary Resolution of the members at a Semi-Annual meeting of the members following a comprehensive review. The Board of Directors shall appoint a working group to conduct such a review every four years to take account of any changes made by FISA to its Rules of Racing in the year following the Summer Olympic Games.

PART ONE - MAJOR CHANGES TO THE RCA RULES OF RACING

MOTION #14: Section: 1.6 Exceptions

That section 1.6 of the RCA Rules of Racing be amended as provided and for your reference, also shared on screen via zoom:

MOVED: University of Victoria Rowing

SECONDED: Rowing Prince Edward Island

MOTION CARRIED.

MOTION #15: Section: 2.3 Categories of Rowers and Proof of Age and Identity

That section 2.3 of the RCA Rules of Racing be amended as provided and for your reference, also shared on screen via zoom:

MOVED: Thunder Bay Rowing Club

SECONDED: University of Victoria Rowing

MOTION CARRIED.

MOTION #16: Section: 2.3.7 Categories of Rowers and Proof of Age and Identity:

That section 2.3.7 of the RCA Rules of Racing be amended as provided and for your reference, also shared on screen via zoom:

MOVED: Rowing Prince Edward Island

SECONDED: St. Catharines Rowing Club

MOTION CARRIED.

MOTION #17: Section: 2.10 Lightweight Competitors

That section 2.10 of the RCA Rules of Racing be amended as provided and for your reference, also shared on screen via zoom:

MOVED: University of Victoria Rowing

SECONDED: Rowing Prince Edward Island

MOTION CARRIED.

MOTION #18: Section: 2.11 Weighing of Athletes in Weight Restricted Events

That section 2.11 of the RCA Rules of Racing be amended as provided and for your reference, also shared on screen via zoom:

MOVED: St. Catharines Rowing Club

SECONDED: Thunder Bay Rowing Club

MOTION CARRIED.

MOTION #19: Section: 4.1: Length, Marking and Number of Lanes of Course

That section 4.1 of the RCA Rules of Racing be amended as provided and for your reference, also shared on screen via zoom:

MOVED: Rowing Prince Edward Island

SECONDED: St. Catharines Rowing Club

MOTION CARRIED.

MOTION #20: 6.5 Substance Free Field of Play

That section 6.5 of the RCA Rules of Racing be amended as provided and for your reference, also shared on screen via zoom:

MOVED: University of Victoria Rowing

SECONDED: Rowing Prince Edward Island

MOTION CARRIED.

MOTION #21: Section: 7.6 Crew changes before the First Heat

That section 7.6 of the RCA Rules of Racing be amended as provided and for your reference, also shared on screen via zoom:

MOVED: St. Catharines Rowing Club

SECONDED: University of Victoria Rowing

MOTION CARRIED.

MOTION #22: Section: 8.1 Safety – General principles

That section 8.1 of the RCA Rules of Racing be amended as provided and for your reference, also shared on screen via zoom:

MOVED: Thunder Bay Rowing Club

SECONDED: St. Catharines Rowing Club

MOTION CARRIED.

MOTION #23: Section: 8.8 Other Boats on the Water

That section 8.8 of the RCA Rules of Racing be amended as provided and for your reference, also shared on screen via zoom:

MOVED: University of Victoria Rowing

SECONDED: Rowing Prince Edward Island

MOTION CARRIED.

MOTION #24: Section: 10.19 Complaints

That section 10.18 of the RCA Rules of Racing be amended and renumbered as provided and for your reference, also shared on screen via zoom:

MOVED: St. Catharines Rowing Club

SECONDED: Thunder Bay Rowing Club

MOTION CARRIED.

MOTION #25: Section: 11.1 Safety of Rowers

That section 11.12 be renumbered as 11.1 of the RCA Rules of Racing and amended as provided and for your reference, also shared on screen via zoom:

MOVED: Rowing Prince Edward

SECONDED: St. Catharines Rowing Club

MOTION CARRIED.

MOTION #26: Section: Appendix 6.8.2 Interference

That section Appendix 6.8.2 of the RCA Rules of Racing be amended as provided and for your reference, also shared on screen via zoom:

MOVED: Rowing Prince Edward Island

SECONDED: St. Catharines Rowing Club

MOTION CARRIED.

MOTION #27: APPENDIX 4: BEACH SPRINT RULES

That new section Appendix 4 'Beach Sprint Rules' of the RCA Rules of Racing be added as provided and for your reference, also shared on screen via zoom:

MOVED: Rowing Prince Edward

SECONDED: University of Victoria Rowing

MOTION CARRIED.

PART TWO – MINOR CHANGES TO THE RCA RULES OF RACING

The following “Minor Changes” to the Rules of Racing will be considered by the members in one motion:

MOTION # 28: “Minor Changes” to the Rules of Racing

That the Rules of Racing as enumerated below be amended as provided and for your reference, also shared on screen via zoom:

1.4, 1.5, 1.6.2, 1.6.4, 1.7, 1.8, 1.10, 2.1, 2.1.1-2, 2.3.1, 2.3.2, 2.3.3, 2.3.5, 2.3.6, 2.3.7, 2.3.8, 2.4, 2.5, 2.6, 2.7, 2.8, 2.9, 2.12, 3.1, 3.2, 3.2.1, 3.2.1.2, 3.2.1.1.4, 3.2.1.5-9, 3.2.1.9.1-3, 3.2.1.9.5, 3.3, 3.5, 3.8, 3.9, 3.9.1, 3.9.1.8.1-5, 3.9.1.8.2.1-2, 3.9.1.8.3.1, 3.9.1.8.6.8, 4.1, 4.1.1-2, 4.2, 4.3, 4.4, 4.5, 4.6, 4.7, 5.1, 5.2.1, 5.3.2, 5.3.3, 5.3.5-7, 5.4, 6.1, 6.2, 6.4, 7.1, 7.2, 7.3, 7.4, 7.5, 7.7, 7.8, 8.1, 8.2, 8.5-8, 9.1, 9.2.1, 9.3, 9.3.1, 9.3.4, 9.4, 9.5, 9.6, Part 10, 10.2, 10.3, 10.4, 10.5, 10.6, 10.7, 10.8, 10.10, 10.10.2-5, 10.10.11-13, 10.13.1-2, 10.14.1, 10.15, 10.16, 10.17.1, 10.17.2, 10.17.3, 10.17.4, 10.19, 11.1, 11.2, 11.3, 11.4, 11.5.2, 11.5.3, 11.6, 11.9, 11.10, 11.11, 11.12, 11.14, 11.14.2-7, 11.14.5, 11.15.1-4, 11.16, 11.17.2, 11.17.5-9, 11.21, 11.22, 11.23, 11.24, 11.24.5, 11.24.7.c, 11.24.10, 12.2-3.

Appendix 8: 1.2, 2.1, 3.3.1, 3.3.2, 3.3.3, 5.1, 5.3,

Appendix 2: 1.0, 1.2, 1.8, 1.9, 2.1, 2.1.1, 2.1.3, 2.1.4, 2.1.5, 2.1.6, 2.1.7, 2.1.8, 2.1.9, 3.1, 3.2, 3.3, 3.3.3, 3.3.4, 3.3.5, 3.3.7, 4.1, 5.1, 6.1, 7.0, 7.2,

Appendix 6: 6.0, 2.1, 4.1, 4.2, 4.2.1, 4.2.6, 4.3, 5.1, 5.2, 5.3.d, 5.4.b, 5.5, 6.1.1, 6.1.2, 6.1.3.a, 6.1.3.b, 6.1.4.a, 6.1.5, 6.1.6, 6.2.1, 6.2.2, 6.2.3, 7.0, 7.1, 7.2.1, 7.2.1.c, 7.2.1.f, 7.2.1.g, 7.2.1.h, 7.2.2, 7.2.3, 7.2.3.b, 7.2.3.c, 7.2.3.d, 7.2.4, 7.2.4.2, 7.2.4.a, 7.2.4.b, 8.1, 8.2, 8.2.a, 8.3, 8.5, 8.5.1,

9.1, 9.2.1, 10.1, 10.2, 10.3, 10.4, 10.5, 10.6,

Appendix 3: 2, 4, 7, 8, 9, 10, 11, 12, 13, 14,

Appendix 4: 1, 2.2, 2.3.a, 2.3.b, 2.3.c, 3, 5, 6, 7, 7.a, 8, 8.a, Quick Start 3.a, 3.b, 4.a, 4.b, Appendix 4A: 4.f, Start with boat holders

Appendix 7: 1, 2.1, 2.2, 3.2, 3.5, 3.6, 3.7, 3.8, 3.9, 4.1,

Appendix 9: 9.1, 9.2, 9.3, 9.4, 9.5, 9.9, A. 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, B. 9.9,

Appendix 5: 1, 2

Appendix 1: Progression systems Options 1,2,5, FISA progression system, Dueling over a Grand, Row Over case examples, Case 3, Case 4.

MOVED: Rowing Prince Edward Island

SECONDED: Thunder Bay Rowing Club

MOTION CARRIED.

The new rules will not be in effect until June 8 2022 to allow enough time to understand the changes.

It was noted that the previous version of the Rules of Racing will be in effect until June 8th.

The Rules of Racing Working Group (RRWG) were thanked for their very comprehensive review and many hours of hard work that went into these changes, led by the Chair, Bill Donegan:

RCA Rules of Racing Review Working Group:

Bill Donegan, Chair (Ontario)
Judy Sutcliffe (Ontario)
Julie-Ann Vincent (Nova Scotia)
Matt Waddell (Ontario)
Mike Bagshawe (British Columbia)
Andrew Smith (Ontario)
Dave Derry (Ontario)
Brooklea Graham (Alberta)
Mike Walker (Ontario)
Brent Duncan (British Columbia)
Julie Thibault (Quebec)
Carol Purcer (RCA President, ex-officio)

RCA Staff Support

Jennifer Fitzpatrick (RCA Director of Partnerships and Sport Development)
Matt Draper (RCA National Events Manager)

10. PROPOSALS FROM MEMBERS

Submitted by: Judy Sutcliffe, Dominion Day Regatta Association

Background:

RCA has historically presented second quarter financials to Members at Annual General Meetings (AGM) when they were held in the first week of December, and subsequently at Semi-Annual Meetings when the Semi-Annual Meeting (SAM) was combined with the National Conference at the end of January. A review of AGM/SAM minutes will show this, for example current year actuals are included in records that I have for 2012, 2013, 2014 and 2019.

MOTION 29: Proposal from Members

That the Board of RCA be required to present to its Members at the Semi-Annual Meeting in January 2022, the financial actuals (Profit & Loss against Budget) for the current financial year, to September 30, 2021. Further, at all subsequent Semi-Annual Meetings held in January, RCA would present members with second quarter actual financials for the current fiscal year.

Moved: Dominion Day Regatta Association

Seconded: Argonaut Rowing Club

MOTION DEFEATED.

11. OTHER BUSINESS

- 11.1 Date of the Annual Meeting – 5:30 pm Pacific/8:30 pm Eastern, September 29, 2022 Via Zoom Link.
- 11.2 Date of the 2022 RCA National Conference – January 27 to 28, 2023 in Victoria British Columbia.
- 11.3 Semi-Annual Meeting –January 29, 2023, in Victoria, British Columbia.

Recognition:

Guest speakers and the following RCA staff were thanked for their contribution to the RCA National Conference and Semi-Annual Meeting:

- Colleen Miller
- Colleen Coderre
- Liz Montroy
- Liz Hardy
- Laura Isherwood
- Jen Fitzpatrick
- Chuck McDiarmid
- Adam Parfitt
- Sid Murdoch
- Terry Dillon

ADJOURNMENT:

The meeting was adjourned by President Purcer at 11:45 a.m. PST.