

Hazardous Waste Program Registry Quick Reference

Obtain Generator Signature on Carrier Device

This document serves as a quick reference guide for steps on using the mobile app to obtain the Generator signature on the Carrier's device in the Hazardous Waste Program (HWP) Registry. This may occur if the Generator does not have their own device to sign off on the manifest during waste pickup.



 Locate the manifest to be signed.
Note: Manifests are listed in reverse numerical order. Use the 'Status' and 'Sort' options to help narrow the list of manifests.



Select the desired Manifest.



3 Once you have reviewed the manifest, click the **Sign Manifest** button.



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Verify that all manifest details are correct, select the certification checkbox and click the **Confirm** button.



5 Once you have signed the manifest, the app will ask whether you would like to get the Generator's signature on your device. Click the **Get Generator's Signature** button.



6 Ask the Generator to type their full name and phone number and draw their signature in the boxes below.



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5:47 🗢 💎 🖊 🚺
〈 Manifest # MN-000370059
Signature Confirmation by Generator
Ask generator to type their full name and draw their signature in the boxes below.
Full name:
Gene Generator
Phone Number
4161111115
Draw signature: Clear
and
Confirm
Cancel

Verify that the Generator's information is correct and click the **Confirm** button.



8 The manifest has been successfully signed.